

City of Cape May

National Historic Landmark

City Hall – 643 Washington Street
Cape May, New Jersey 08204-2397
www.capemacity.com



P 609-884-9555
F 609-884-3355

Certificate of Continued Occupancy (Non UCC)
ALL OPEN UCC & CITY PERMITS MUST BE CLOSED PRIOR TO A
CERTIFICATE OF CONTINUED OCCUPANCY BEING ISSUED!!!

Property Information: Settlement Date _____

Address: _____ Block _____ Lot _____

Apartment # _____ Unit # _____

Owner Information: _____
Owner Name

Address _____
Street City/State Zip

Phone _____ Cell _____ E-mail _____

Applicant Information: _____
Applicant Name

Address _____
Street City/State Zip

Phone _____ Cell _____ E-mail _____

Property's current and intended use: C = Current; I = Intended
(Mark for all that apply. If both, mark for C and I.)

C I	C I
<input type="checkbox"/> <input type="checkbox"/> Personal Residence	<input type="checkbox"/> <input type="checkbox"/> Single Family
<input type="checkbox"/> <input type="checkbox"/> Rental Residence	<input type="checkbox"/> <input type="checkbox"/> Multi Family
<input type="checkbox"/> <input type="checkbox"/> Commercial / Industrial Occupancy*	<input type="checkbox"/> <input type="checkbox"/> Multi Dwelling # _____

*Commercial Unit or Space must include a written description of intended use

Signature of Applicant _____ **Date** _____

Fee: \$285 per unit; No. Unit's _____ Total Fee _____ Check Cash
Submission of this application requires **15 business days** prior to sale and settlement.
Applications received after 3:00 PM will be on the next business day.

*Certificates will be issued within six business days of an inspection approving the property for use provided all violations have been completed. Permits may be required for work pertaining to violations.