

CITY OF CAPE MAY, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

ORDINANCE NO. 487-2023

**AN ORDINANCE TO UPDATE THE UNIFORM SALARY
AND CLASSIFICATION PLAN FOR THE DEPARTMENT
OF PERSONNEL POSITIONS IN THE CITY OF CAPE MAY**

WHEREAS, New Jersey Statutes and regulations promulgated by the New Jersey Department of Personnel require the governing body to adopt by ordinance an updated Uniform Salary and Classification Plan for all positions of employment in the municipal government of the City of Cape May. Said regulations provide that copies of the following schedules and specifications be placed on file in the Office of the City Clerk upon the introduction of this ordinance, which copies are to remain on file, are made a part hereof without the inclusion of the text thereof herein, and they are to be available during all regular business hours for examination by the public:

Schedule 1 – Alphabetical listing of titles and salary ranges in the UNCLASSIFIED service, with statutory provisions placing positions in said unclassified service.

Schedule 2 – ALPHABETICAL listing of titles and salary ranges in the classified and unclassified service.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Cape May as follows:

Section 1. All ordinances concerning salary, wages, and payroll classifications heretofore adopted are specifically repealed, and any titles not listed herein are abolished.

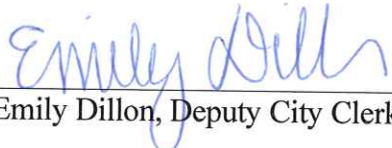
Section 2. The following alphabetical listings of all positions and salary ranges are hereby adopted and are applicable to all employees of the City of Cape May. (See Schedules 1 and 2)

Section 3. The adoption of this ordinance shall operate to establish minimum and maximum limits of salary ranges for each title only to those employees who have satisfactorily performed the duties of their positions; and that any changes in salary may be granted or withheld at the discretion of the appointing authority.


Section 4. Payments on the basis of the salary ranges and titles hereby adopted for each and every class on the schedules are contingent upon budgetary appropriations and availability of funds.

Section 5. This ordinance shall take effect after publication, public hearing, and final passage as required by law.

ATTEST:

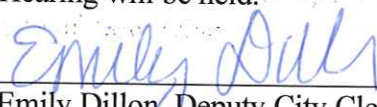

Emily Dillon, Deputy City Clerk

CITY OF CAPE MAY, a municipal corporation
of the State of New Jersey


Zachary Mullock, Mayor

NOTICE

Ordinance 487-2023 was introduced at a regular meeting of the City Council of the City of Cape May, held on January 17, 2023 and will be further considered for final passage during a meeting of the City Council, to be held at the Cape May City Hall Auditorium, 643 Washington Street, Cape May, New Jersey, on February 21, 2023 at 5:00 P.M. at which time a Public Hearing will be held.


Emily Dillon, Deputy City Clerk

Roll Call	Ayes	Nays	Absent	Abstain	Motion	Second
Yeager	X					X
Meier	X					
McDade	X				X	
Baldwin	X					
Mullock	X					

ESTIMATED ADOPTION TIMELINE:

Introduced: January 17, 2023
 First Publication: January 25, 2023
 2nd Reading & Adoption: March 7, 2023
 Final Publication: March 15, 2023
 Effective Date: April 4, 2023

**ALPHABETICAL LISTING OF TITLES AND SALARY RANGES
IN UNCLASSIFIED SERVICE, WITH THE STATUTORY PROVISIONS
PLACING POSITIONS IN UNCLASSIFIED DIVISION**

<u>N.J.S.A.</u>	<u>CaCd</u>	<u>TITLE</u>	<u>MIN.</u>	<u>MAX.</u>
		Asst. Dir. of Mktg, Comm & Event Sales	Min Wage	80,000
40:69A-122	07451	Chief Financial Officer	Min Wage	135,000
40:69A-93	01233	City Manager	Min Wage	155,000
	06977	Confidential Assistant	Min Wage	60,000
40:69A-117	01381	Council Member	Min Wage	10,000
	01509	Deputy Municipal Clerk	Min Wage	65,000
	07584	Deputy Municipal Manager	Min Wage	65,000
		Director of Mktg, Comm & Event Sales	Min Wage	100,000
		HPC Compliance Officer	Min Wage	35,000
2A:8-5	02219	Judge of Municipal Court	Min Wage	50,000
40:69A-117	02428	Mayor	Min Wage	15,000
40:69A-133	02521	Municipal Clerk	Min Wage	110,000
40:69A-122	05079	Municipal Emergency Management Coordinator - (P/T)	Min Wage	6,000
		Municipal Engineer	Min Wage	115,000
	06935	Recreation Director	Min Wage	100,000
	03125	School Traffic Guard (P/T)	Min Wage	9,000
40:55D-24	07419	Secretary Board/Commission	Min Wage	55,000
40:69A-122	06895	Special Law Enforcement Officer - (P/T)	Min Wage	21.00
40:69A-122	06895	Special Law Enforcement Officer	Min Wage	45,000
40:69A-122	04120	Tax Assessor	Min Wage	95,000
Min Wage 40:69A-122	04124	Tax Collector	Min Wage	95,000

SCHEDULE 2

**CITY OF CAPE MAY SALARY ORDINANCE
ALPHABETICAL LISTING OF TITLES**

CaCd	Full Title	Min.	Max.
00001	Account Clerk	Min Wage	40,000
00020	Administrative Clerk	Min Wage	73,000
01245	Assessing Clerk (Clerk 1)	Min Wage	35,000
05728	Asst. Construction Official	Min Wage	50,000
00627	Asst. Mun. Tax Collector	Min Wage	50,000
00671	Asst. Public Works Superintendent	Min Wage	80,000
06601	Asst. Supervising Carpenter	Min Wage	80,000
06728	Asst. Supervising Mechanic	Min Wage	70,000
06651	Asst. Supervisor - Public Works	Min Wage	81,000
06817	Asst. Supervisor - Traffic Maintenance	Min Wage	68,000
06467	Asst. Supervisor - Building Service	Min Wage	68,000
00811	Asst. W/S Utility Superintendent	Min Wage	66,000
	Beach Tag Inspector (P/T - Per Hr)	Min Wage	20.00
00863	Beach Supervisor - Lifeguards	Min Wage	65,000
00863	Beach Supervisor - Tag Inspectors (P/T - Per Hr)	Min Wage	26.00
00924	Building Inspector	Min Wage	70,000
05048	Building Sub-code Official	Min Wage	77,000
00970	Carpenter	Min Wage	45,000
01220	Chief Water Treatment Plant Operator	Min Wage	90,000
01245	Clerk 1	Min Wage	40,000
01245	Clerk (P/T - Per Hr)	Min Wage	20.00
03247	Clerk 2	Min Wage	45,000
02773	Clerk 3	Min Wage	55,000
07594	Code Enforcement Officer Trainee	Min Wage	45,000
01285	Code Enforcement Officer	Min Wage	71,000
05045	Construction Official	Min Wage	120,000
01453	Custodial Worker	Min Wage	39,000
01506	Deputy Fire Chief	Min Wage	120,000
07796	Deputy Municipal Court Admin.	Min Wage	50,000
01520	Deputy Registrar of Vital Statistics	Min Wage	31,000
01699	Electrical Inspector (P/T- Per Hr)	Min Wage	52.00

05046	Electrical Sub Code Official (P/T- Per Hr)	Min Wage	50.00
01746	Equipment Operator	Min Wage	57,000
	Event Sales & Operations Coordinator	Min Wage	55,000
01837	Fire Chief	Min Wage	128,000
01839	Fire Fighter	Min Wage	115,000
01839	Fire Fighter (P/T-Per Hr)	Min Wage	25.00
01843	Fire Lieutenant	Min Wage	115,000
06350	Fire Official	Min Wage	89,000
06555	Fire Official/Housing Inspector	Min Wage	89,000
06356	Fire Prevention Specialist	Min Wage	42,000
06356	Fire Prevention Specialist (P/T – Per Hr.)	Min Wage	25.00
05013	Fire Protection Sub Code Off.	Min Wage	75,000
01883	Gardener	Min Wage	40,000
02001	Heavy Equipment Operator	Min Wage	61,000
01268	Keyboarding Clerk 1	Min Wage	38,000
03256	Keyboarding Clerk 2	Min Wage	55,000
02781	Keyboarding Clerk 3	Min Wage	60,000
02248	Laborer 1	Min Wage	39,000
02248	Laborer (P/T- Per Hr)	Min Wage	20.00
06634	Laborer 2	Min Wage	40,000
06633	Laborer 3	Min Wage	45,000
02297	Lifeguard (Per Day)	Min Wage	162.00
02297	Lifeguard (Lieutenant) (Per Day)	Min Wage	220.00
02297	Lifeguard (Captain)	Min Wage	45,000
02434	Mechanic	Min Wage	57,000
02440	Mechanic- Diesel	Min Wage	61,000
05565	Motor Broom Driver	Min Wage	40,000
07795	Municipal Court Administrator	Min Wage	75,000
02589	Painter	Min Wage	39,000
07305	Parking Enforcement Officer (P/T- Per Hr)	Min Wage	20.00
02693	Plumber	Min Wage	60,000
05056	Plumbing Subcode Official (Per Hr)	Min Wage	50.00
02718	Police Captain	Min Wage	141,000
02719	Police Chief	Min Wage	150,000
02727	Police Lieutenant	Min Wage	130,000
02728	Police Officer	Min Wage	109,000
02739	Police Sergeant	Min Wage	120,000
02755	Principal Account Clerk	Min Wage	66,000
04939	Principal Payroll Clerk/Clerk 3	Min Wage	88,000
04399	Program Coordinator-Special Events	Min Wage	55,000
02923	Public Information Assistant	Min Wage	75,000
02927	Public Information Officer	Min Wage	86,000
02935	Public Works Repairer	Min Wage	54,000
02936	Public Works Superintendent	Min Wage	102,000
02948	Purchasing Agent	Min Wage	76,000
56562	Records Support Technician 1	Min Wage	45,000

56563	Records Support Technician 2	Min Wage	47,000
56564	Records Support Technician 3	Min Wage	56,000
02983	Recreation Aide	Min Wage	35,000
02983	Recreation Aide (P/T- Per Hr)	Min Wage	32.00
02993	Recreation Leader	Min Wage	51,000
03018	Recreation Program Coordinator	Min Wage	50,000
07419	Secretary Board/Commission (Per Mtg.)	Min Wage	200.00
03165	Senior Account Clerk	Min Wage	50,000
05009	Senior Carpenter	Min Wage	49,000
	Senior Equipment Operator	Min Wage	45,000
03459	Senior Mechanic	Min Wage	59,000
03515	Senior Plumber	Min Wage	62,000
03541	Senior Public Works Repairer	Min Wage	50,000
03625	Senior Traffic Maintenance Worker	Min Wage	60,000
03641	Senior Water Meter Reader (Meter Worker 2)	Min Wage	48,000
05875	Sewer Repairer 1/Water Repairer 1	Min Wage	48,000
05295	Sewer Repairer 2/Water Repairer 2 (Sr. S/W Repairer)	Min Wage	55,000
06705	Sewer Repairer 2/Water Repairer 3 (Asst. Supv. S/W)	Min Wage	65,000
03647	Senior Water Treatment Plant Operator	Min Wage	59,000
05947	Equipment Operator/Water Repairer	Min Wage	53,000
03987	Supervisor Buildings and Grounds	Min Wage	95,000
06664	Supervising Equipment Operator	Min Wage	61,000
06544	Supervising Water Treatment Plant Operator	Min Wage	61,000
06650	Supervisor Public Works	Min Wage	91,000
06707	Sewer Repairer Supervisor/Water Repairer Supervisor	Min Wage	75,000
06816	Supervisor Traffic Maintenance	Min Wage	60,000
04189	Traffic Maintenance Worker	Min Wage	40,000
05193	Technical Assistant to the Construction Official	Min Wage	58,000
04222	Truck Driver	Min Wage	40,000
04244	Violations Clerk	Min Wage	40,000
04244	Violations Clerk (P/T- Per Hr)	Min Wage	20.00
02500	Water Meter Reader (Meter Worker 1)	Min Wage	34,000
04278	Water Meter Repairer	Min Wage	34,000
04263	Water & Sewer Utilities Superintendent	Min Wage	105,000
04296	Water Treatment Plant Operator	Min Wage	70,000
04338	Zoning Officer	Min Wage	65,000

Stipend Title**Amount**

Human Resource Assistant	\$10,000.00
Claims Coordinator	\$5,000.00
Switchboard/Weddings	\$10,000.00
Deputy Chief Financial Officer	\$5,000.00
Website Administrator	\$10,000.00
COAH Administrator/Municipal Housing Liaison	\$5,000.00
Community Rating System Coordinator	4,000.00
Floodplain Manager	\$5,000.00
Board Meetings	\$10,000.00
Technical Assistant to Construction Official– West Cape May	\$7,500.00
Tourism Commission Secretary	\$4,000.00
Construction Official – West Cape May	\$7,500.00
Animal Control / Code Enforcement Assistant	\$5,000.00
Housing Inspector	\$10,000.00
Recycling Coordinator	\$5,000.00
Public Information Officer	\$4,000.00
Shade Tree Secretary	\$10,000.00
Deputy OEM Coordinator	2,000.00

