

CITY OF CAPE MAY, COUNTY OF CAPE MAY, STATE OF NEW JERSEY

ORDINANCE NO. 378-2019

**AN ORDINANCE TO UPDATE THE UNIFORM SALARY
AND CLASSIFICATION PLAN FOR THE DEPARTMENT
OF PERSONNEL POSITIONS IN THE CITY OF CAPE MAY**

MOTION: Hendricks SECOND: Meier

WHEREAS, New Jersey Statutes and regulations promulgated by the New Jersey Department of Personnel require the governing body to adopt by ordinance an updated Uniform Salary and Classification Plan for all positions of employment in the municipal government of the City of Cape May. Said regulations provide that copies of the following schedules and specifications be placed on file in the Office of the City Clerk upon the introduction of this ordinance, which copies are to remain on file, are made a part hereof without the inclusion of the text thereof herein, and they are to be available during all regular business hours for examination by the public:

Schedule 1 – Alphabetical listing of titles and salary ranges in the UNCLASSIFIED service, with statutory provisions placing positions in said unclassified service.

Schedule 2 – ALPHABETICAL listing of titles and salary ranges in the classified and unclassified service.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Cape May as follows:

Section 1. All ordinances concerning salary, wages, and payroll classifications heretofore adopted are specifically repealed, and any titles not listed herein are abolished.

Section 2. The following alphabetical listings of all positions and salary ranges are hereby adopted and are applicable to all employees of the City of Cape May. (See Schedules 1 and 2)


Section 3. The adoption of this ordinance shall operate to establish minimum and maximum limits of salary ranges for each title only to those employees who have satisfactorily performed the duties of their positions; and that any changes in salary may be granted or withheld at the discretion of the appointing authority.

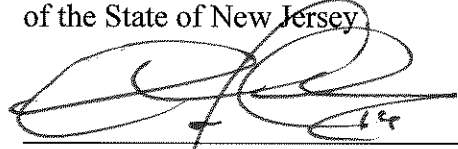
Section 4. Payments on the basis of the salary ranges and titles hereby adopted for each and every class on the schedules are contingent upon budgetary appropriations and availability of funds.

Section 5. This ordinance shall take effect after publication, public hearing, and final passage as required by law.

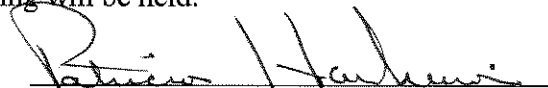
ATTEST:

CITY OF CAPE MAY, a municipal corporation
of the State of New Jersey


Patricia Harbora, City Clerk


Clarence F. Lear III, Mayor

Ordinance 378-2019 was introduced at a regular meeting of the City Council of the City of Cape May, held on May 21, 2019 and will be further considered for final passage during a meeting of the City Council, to be held at the Cape May City Hall Auditorium, 643 Washington Street, Cape May, New Jersey, on June 18, 2019, 6:00 P.M. at which time a Public Hearing will be held.


Patricia Harbora, City Clerk

Roll Call	Ayes	Nays	Absent	Abstain
Hendricks	X			
Meier	X			
Mullock	X			
Sheehan	X			
Lear	X			

Introduced: May 21, 2019
First Publication: May 29, 2019
2nd Reading & Adoption: June 18, 2019
Final Publication: June 26, 2019
Effective Date: July 18, 2019

SCHEDULE 1

**ALPHABETICAL LISTING OF TITLES AND SALARY RANGES
IN UNCLASSIFIED SERVICE, WITH THE STATUTORY PROVISIONS
PLACING POSITIONS IN UNCLASSIFIED DIVISION**

N.J.S.A.	CaCd	TITLE	MIN.	MAX.
		Administrative Officer	5,000	15,000
		Asst. Dir. of Mktg, Comm & Event Sales	65,000	80,000
40:69A-122	07451	Chief Financial Officer	40,000	110,000
40:69A-93	01233	City Manager	25,000	122,000
	06977	Confidential Assistant	35,000	50,000
	06977	Confidential Assistant – (P/T)	15.00	32.00
40:69A-117	01381	Council Member	8,000	10,000
	01509	Deputy Municipal Clerk	35,000	55,500
	07584	Deputy Municipal Manager	35,000	65,000
	10103	Director of Mktg, Comm & Event Sales	75,000	96,000
2A:8-5	02219	Judge of Municipal Court	30,000	50,000
40:69A-117	02428	Mayor	8,000	15,000
40:69A-133	02521	Municipal Clerk	40,000	80,000
40:69A-122	05079	Municipal Emergency Management Coordinator - (P/T)	2,000	6,000
	06935	Recreation Director	65,000	90,000
	03125	School Traffic Guard (P/T)	5,000	8,000
40:55D-24	07419	Secretary Board/Commission	15,000	55,000
40:69A-122	06895	Special Law Enforcement Officer - (P/T)	8.85	15.00
40:69A-122	06895	Special Law Enforcement Officer	15,000	37,500
40:69A-122	04120	Tax Assessor	40,000	80,000
40:69A-122	04120	Tax Assessor (P/T)	12,500	40,000
40:69A-122	04124	Tax Collector	40,000	88,000

SCHEDULE 2

**CITY OF CAPE MAY SALARY ORDINANCE
ALPHABETICAL LISTING OF TITLES**

CaCd	Full Title	Min.	Max.
00001	Account Clerk	24,300	34,800
00020	Administrative Clerk	26,100	70,000
07907	Administrative Clerk/Zoning Officer	30,000	50,600
	Administrative Officer	5,000	15,000
00112	Administrative Secretary	35,000	50,000
00264	Animal Control Officer (P/T- Per Hr)	10.00	18.00
07858	Animal Control/Principal Clerk	26,400	34,800
00295	Assessing Clerk (P/T) - Per Hr.	10.00	15.00
00295	Assessing Clerk	24,300	34,800
00312@	Asst. Animal Control Officer	26,400	34,800
05728	Asst. Construction Official	35,000	50,000
	Asst. Dir. of Mktg, Comm & Event Sales	65,000	80,000
05038	Asst. Mun. Tax Collector/Treasurer	35,000	50,000
00617	Asst. Municipal Clerk	35,000	55,500
00671	Asst. Public Works Superintendent	40,000	80,000
06601	Asst. Supervisor - Carpenter	34,800	74,500
06651	Asst. Supervisor - Public Works	34,800	77,500
06817	Asst. Supervisor - Traffic Maintenance	34,800	68,000
06705	Asst. Supervisor – Sewer & Water	34,800	68,000
06467	Asst. Supervisor - Building Service	34,800	68,000
00811	Asst. W/S Utility Superintendent	40,000	65,800
00836	Attorney, Planning/Zoning Bd. (P/T - Per Hr)	75.00	125.00
00857	Beach Tag Inspector (P/T - Per Hr)	8.85	17.00
00863	Beach Supervisor - Lifeguards	25,000	60,000
00863	Beach Supervisor - Tag Inspectors (P/T - Per Hr)	10.00	24.00
00924	Building Inspector	28,623	45,000
00924	Building Inspector P/T – Per Hr)	25.00	50.00
05048	Building Sub-code Official	37,500	73,500
06630	Bldg. Sub-code Off. /Fire Prot Sub-code Off	28,623	46,500
00970	Carpenter	30,600	45,000
00970	Carpenter (P/T - Per Hr)	10.00	15.00
07451	Chief Financial Officer	40,000	110,000
01220	Chief Water Treatment Plant Operator	37,500	65,000
01233	City Manager	25,000	122,000
01245	Clerk 1	22,200	31,500
01245	Clerk (P/T - Per Hr)	10.00	15.00

03247	Clerk 2	26,400	39,000
02773	Clerk 3	27,800	51,000
01260	Clerk-Stenographer	26,100	32,000
01268	Clerk-Typist	24,300	37,000
01268	Clerk Typist - (P/T- Per Hr)	10.00	25.00
07594	Code Enforcement Officer Trainee (P/T- Per Hr)	10.00	15.00
07594	Code Enforcement Officer Trainee	26,400	30,000
01285	Code Enforcement Officer	27,800	70,500
01285	Code Enforcement Officer (P/T- Per Hr)	10.00	25.00
05694	Code Enforcement Officer/Housing Inspect.	27,800	75,800
06977	Confidential Assistant	35,000	50,000
06977	Confidential Assistant – (P/T)	15.00	30.00
05045	Construction Official	40,000	100,000
05045	Construction Official (P/T- Per Hr)	25.00	50.00
01381	Council Member	8,000	10,000
01506	Deputy Fire Chief	79,000	95,000
01509	Deputy Municipal Clerk	35,000	55,000
01210	Deputy Municipal Court Clerk (P/T)	10.00	15.00
07796	Deputy Municipal Court Admin.	26,400	43,000
05077	Deputy Mun. Emerg. Mgt. Coordinator (P/T)	1,000	2,000
07584	Deputy Municipal Manager	35,000	65,000
01520	Deputy Registrar of Vital Statistics	20,000	30,500
07422	Deputy Registrar of Vital Stats./Sec Boards & Comms	22,000	34,500
02440	Diesel Mechanic	30,600	58,000
	Director of Mktg, Comm & Event Sales	75,000	90,000
01650	Director of Public Assistance (P/T – Per Hr)	10.00	15.00
01699	Electrical Inspector (P/T- Per Hr)	25.00	50.00
05046	Electrical Sub Code Official (P/T- Per Hr)	25.00	50.00
01724	Emergency Medical Technician (P/T- Per Hr)	10.00	15.00
01746	Equipment Operator	30,600	54,000
	Event Sales & Operations Coordinator	40,000	55,000
	Event Services & Operations Clerk	24,300	35,500
01837	Fire Chief	79,000	120,000
01839	Fire Fighter –	36,000	89,000
01839	Fire Fighter (P/T-Per Hr)	10.00	20.00
01843	Fire Lieutenant	50,000	92,000
06350	Fire Official	25,000	85,000
06356	Fire Prevention Specialist	20,000	40,000
06356	Fire Prevention Specialist (P/T – Per Hr.)	12.00	23.00
05013	Fire Protection Sub Code Off.	25,000	69,000
05013	Fire Protection Sub Code Off. (P/T- Per Hr)	25.00	50.00
01883	Gardener	22,200	30,000
02001@	Heavy Equipment Operator	34,000	57,900
02071	Housing Inspector (P/T)	6,000	10,000
02219	Judge of Municipal Court	30,000	50,000
01268	Keyboarding Clerk 1	24,300	35,000

03256@	Keyboarding Clerk 2	26,400	44,500
02781	Keyboarding Clerk 3	27,800	51,000
02248	Laborer	24,600	36,000
02248	Laborer (P/T- Per Hr)	10.00	15.00
02292	License Inspector (P/T- Per Hr)	10.00	15.0002297
	Lifeguard (Per Day)	95.77	143.00
02297	Lifeguard (Lieutenant) (Per Day)	162.09	218.00
02297	Lifeguard (Captain)	20,000	45,000
02328	Maintenance Repairer	24,000	34,000
02428	Mayor	8,000	15,000
02434	Mechanic	30,600	55,000
05565	Motor Broom Driver	26,400	33,000
06196	Motor Broom Driver/Public Works Repairer	26,400	39,000
02521	Municipal Clerk	40,000	80,000
02525	Municipal Court Administrator	40,000	70,000
07397	Mun. Emerg. Mgt. Coordinator (P/T)	2,000	6,000
03043	Mun. Recycling Coordinator (P/T)	3,500	4,500
02589	Painter	26,400	39,000
07305	Parking Enforcement Officer (P/T- Per Hr)	10.00	13.00
02685	Planning Aide (P/T- Per Hr)	10.00	15.00
02693	Plumber	30,600	57,000
	Plumbing Subcode Official (P/T – Per Hr)	25.00	50.00
02726	Police Captain	95,000	138,000
02719	Police Chief	95,000	139,000
02727	Police Lieutenant	93,500	122,000
02728	Police Officer - 1 st Year	37,295	104,070
02738	Police Records Clerk-Typing	26,128	35,000
02739	Police Sergeant	106,120	110,673
02767	Prin. Bookkeeping Mach. Opr.-Typing	27,800	51,000
02755	Principal Account Clerk	27,800	63,000
02781	Principal Clerk -Typist	27,800	51,000
02777	Principal Clerk -Stenographer	27,800	51,000
04939	Principal Payroll/Personnel Clerk	27,800	77,500
02855	Principal Tax Clerk	27,800	54,000
04399	Program Coordinator-Special Events	40,000	55,000
02923	Public Information Assistant	40,000	75,000
02927	Public Information Officer	45,000	86,000
06229	Public Safety Telecommun. Trainee (P/T- Per Hr)	9.00	15.00
06229	Public Safety Telecommunicator Trainee	26,000	29,500
01296	Public Safety Telecommunicator	31,000	56,000
01296	Public Safety Telecommunicator (P/T- Per Hr)	12.00	18.00
02935	Public Works Repairer	30,600	52,000
02935	Public Works Repairer (P/T- Per Hr)	10.00	15.00
02936	Public Works Superintendent	55,000	98,000
02948	Purchasing Agent	42,000	73,000
02948	Qualified Purchasing Agent	42,000	73,000

56563	Records Support Technician 2	26,400	42,000
56564	Records Support Technician 3	27,800	51,000
02983	Recreation Aide	22,000	30,000
02983	Recreation Aide (P/T- Per Hr)	10.00	31.00
06935	Recreation Director	65,000	90,000
02993	Recreation Leader	22,200	49,000
03018	Recreation Program Coordinator	27,800	50,000
03043	Recycling Program Aide	15,000	27,000
03043	Recycling Program Aide (P/T)	2,000	7,500
03125	School Traffic Guard (P/T)	5,000	9,000
07419	Secretary Board/Commission	15,000	55,000
07419	Secretary Board/Commission (Per Mtg.)	40.00	200.00
03127	Secretarial Assistant	27,800	50,000
03165	Senior Account Clerk	26,400	47,000
03214	Senior Bookkeeping Machine Operator	26,400	39,000
05009	Senior Carpenter	32,000	49,000
03247	Senior Clerk	26,400	39,000
03247	Senior Clerk (P/T - Per Hr)	10.00	15.00
03256	Senior Clerk-Typist	26,400	44,500
	Senior Equipment Operator	32,000	44,500
03459	Senior Mechanic	32,000	59,000
03262	Senior Public Safety Telecommunicator	34,000	76,500
03541	Senior Public Works Repairer	32,000	44,500
05295	Senior Sewer Repairer/Sr. Water Repairer	32,000	44,500
03608	Senior Tax Clerk	26,400	41,000
03625	Senior Traffic Maintenance Worker	32,000	48,000
03641	Senior Water Meter Reader	32,000	44,500
05875	Sewer Repairer/Water Repairer	30,600	43,000
06705	Sewer Repairer 2/Water Repairer 3	33,000	65,000
03647	Senior Water Treatment Plant Operator	32,000	59,000
01746	Sewer & Water Equipment Operator	30,600	53,000
06895	Special Law Enforcement Officer (P/T- Per Hr)	8.85	17.00
06895	Special Law Enforcement Officer	15,000	37,500
06664	Supervising Equipment Operator	34,800	61,000
06352	Supervising Fire Prevention Specialist (P/T)	25.00	50.00
05637	Supervising Tax Clerk	27,800	55,000
06544	Supervising Water Treatment Plant Operator	34,800	61,000
06650	Supervisor Public Works	35,000	61,000
06707	Supervisor Sewer/Supervisor Water	37,500	66,000
06816	Supervisor Traffic Maintenance	35,000	55,000
04120	Tax Assessor	40,000	80,000
04120	Tax Assessor (P/T)	12,500	40,000
04122	Tax Clerk	26,100	34,000
04124	Tax Collector	40,000	88,000
04189	Traffic Maintenance Worker	26,400	37,500
05193	Technical Assistant to the Construction Official	27,800	55,000

04244	Violations Clerk	26,100	31,000
04244	Violations Clerk (P/T- Per Hr)	10.00	15.00
04273	Water Meter Reader	24,000	34,000
04278	Water Meter Repairer	24,000	34,000
05945	Water & Sewer Superintendent	55,000	92,000
04296	Water Treatment Plant Operator	32,000	65,000
04338	Zoning Officer	35,000	55,000